

FT's Trust & Estate Department is Growing!

We're Hiring - Come Join Us!

TRUST ADMINISTRATION OPPORTUNITIES

Special Needs Trust Officer

If you have experience in working with individuals with disabilities as a service coordinator, case manager or program manager and want to apply those experiences and skills in a private law firm setting, this opportunity is for you. As part of an experienced team of trust and estate attorneys and other trust administrators, you will be responsible for arranging for services, supports and advocacy for trust beneficiaries with disabilities. Key skills include establishing and maintaining supportive relationships with trust beneficiaries, arranging for payment of appropriate expenses, advocacy, and relevant services. Strong empathetic communication skills, knowledge of government benefits and services and ability to manage multiple activities while maintaining attention to detail is necessary.

Trust Officer

As an FT Trust Officer, you will be working as part of team of experienced attorneys and other trust officers in providing exceptional trust administration services to beneficiaries who rely on us to help with a wide range of services and supports. The successful candidate will have a demonstrated history of executing transactions, arranging for payment of bills, maintaining accurate documentation and having excellent communication skills. If you want to work in a collaborative environment and make a meaningful positive impact in the lives of trust beneficiaries, this is the opportunity you've been looking for.